

WHITE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE CALLED MEETING HELD

WEDNESDAY, MAY 26, 2010 AT 8:30 A.M.

On Wednesday, May 26, 2010 at 8:30 A.M. the White County Board of Commissioners held a Called Meeting in the Board of Commissioners Office Conference Room at the White County Courthouse. Present at the meeting were: Chairman Travis Turner, Commissioner Joe Campbell, Commissioner Craig Bryant, County Manager Carol Jackson, Interim Finance Director Vicki Mays, and County Clerk Shanda Smallwood.

Chairman Turner called the meeting to order and announced that at the end of the meeting agenda the Board of Commissioners would be entering into an Executive Session in order to discuss litigation issues.

Harry Barton, Planning Director, presented information to the Board of Commissioners regarding the bidding of the services on the ENS plan development for the Truelove Road Property. Mr. Barton stated bids were solicited for this project and the only bidder was LW Engineering. LW Engineering's bid was \$85 per hour and he stated the project should not exceed \$8,500.00 for the entire site.

Upon a motion made by Commissioner Campbell, seconded by Commissioner Bryant there was a unanimous vote to accept the proposal from LW Engineering for ENS Plan Development on the Truelove Road Property at the rate of \$85.00 per hour, not to exceed \$8,500.00 for the total project.

Carol Jackson presented a proposed change in the White County Personnel Management System Section 12.09, Vacation Leave, Subsection E Accumulation (1) which would save the County approximately \$122,000.00. Ms. Jackson proposed that the Board of Commissioner discontinue vacation payouts at the end of the calendar year and limit the carryover of vacation hours from one calendar year to the next to forty (40) hours in the interest of the FY 11 budget and the White County taxpayers. Ms. Jackson further explained this was being proposed as a temporary change and when economic conditions improved the Board of Commissioners could certainly look at restoring this benefit. She stated this was not reflected as a line item on the budget, due to this expense being paid from the fund balance in years past – however this would be a savings in the FY 11 budget. Ms. Jackson explained if the vacation payouts were continued in the FY 11 budget, this would reduce the current fund balance below the desired threshold of a minimum of three (3) months in operating expenses.

Sheriff Neal Walden stated his department would be required to pay out as much or more in overtime to cover vacations between the present time and the end of the calendar year than would have been paid in the vacation payout. Chairman Turner asked in the Sheriff's Department would be the only department with this issue. David Murphy, E911 Director, stated he would have the same issue due to the twenty-four (24) / seven (7) nature of the Emergency 911 operation.

Chief Deputy John O'Brien addressed the Board of Commissioners by stating it would be much easier to implement this change by allowing employees twelve (12) months to take unused / accrued vacation, as opposed to allowing the six (6) months between the present time and the end of the current calendar year. Chief O'Brien further suggested that if the goal was to discontinue to current payout provision, to allow employees to carry over eighty (80) hours from one calendar year to the next.

Doug Dockery, Public Works Director, expressed concern that if employees were forced to take their vacation by the end of the calendar year or lose it – he would have minimal staff to work on projects during the next six (6) months.

Upon a motion made by Commissioner Campbell, seconded by Commissioner Bryant there was a unanimous vote to revise the White County Personnel Management System as stated in County Resolution Number 2010-12 – discontinuing year end vacation payouts and allowing a year end carryover of accrued / unused vacation not to exceed eighty (80) hours:

WHITE COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. 2010-12

A RESOLUTION

WHEREAS, the undersigned adopted the White County Personnel Management System on January 12, 1993, by Resolution No. 93-02;

AND WHEREAS, the undersigned Commissioners have amended said Personnel Management System from time to time by Resolutions and now wish to further amend the System;

NOW, THEREFORE, it is hereby **RESOLVED** that the White County Personnel Management System be amended as set out below:

SECTION 12.09 VACATION LEAVE, Subsection E ACCUMULATION (1) thereof is hereby amended to read as follows:

"E. 1. Vacation leave that is unused at the end of the calendar year will be carried over to the following calendar year – however this annual carry over shall not exceed eighty (80) hours.

SECTION 12.09 VACATION LEAVE, Subsection E ACCUMULATION (2) thereof is hereby amended to read as follows:

"E. 2. Beginning December 2010, any accrued, unused vacation hours in excess of eighty (80) hours will be forfeited as of the end of the calendar year. "

RESOLVED, this 26th day of May, 2010.

**WHITE COUNTY BOARD OF
COMMISSIONERS**

s/Travis C. Turner
Travis C. Turner, Chairman

ATTEST:

s/Shanda Smallwood
Shanda Smallwood
County Clerk
Craig Bryant, Post 2

s/ Joe R. Campbell
Joe R. Campbell, Post 1

s/Craig Bryant

Carol Jackson presented the following summary of the status of the FY 11 budget (see meeting file for entire presentation):

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May 26, 2010 – Called Meeting Minutes

White County Proposed Budget FY 2010
FY 2009-FY 2010- FY 2011 Budget Comparison

Department	FY 2009 Amended	FY 2010 Original	FY 2010 Amended	FY 2011 Total Request	Requested Change % (From Amended Budget)	Change from Co. Mgr Recomm to Amended	Co. Mgr Recommendation
County Wide-110	2,225,727.00	2,111,028.00	2,123,028.00	2,056,891.00	-3.12%	(70,213.00)	2,052,815.00
Building Maint-115	157,281.00	145,522.00	159,688.00	241,829.00	51.44%	83,087.00	242,773.00
Elections-120	78,543.00	23,062.00	23,062.00	89,634.00	289.67%	66,572.00	89,634.00
Commission Office-125	474,619.00	432,576.00	499,396.00	429,734.00	-13.95%	(67,346.00)	432,050.00
Network-130	235,406.00	221,474.00	225,259.00	273,451.00	21.99%	49,710.00	273,869.00
Purchasing-135	73,584.00	69,974.00	49,974.00	-	-100.00%	(48,974.00)	-
Registrar-140	42,409.00	38,542.00	37,177.00	44,516.00	19.74%	6,953.00	44,130.00
Human Resources-145	94,457.00	66,159.00	66,159.00	59,382.00	-10.24%	(7,313.00)	58,946.00
Finance-150	222,265.00	213,704.00	209,564.00	202,423.00	0.93%	(61,876.00)	139,689.00
Animal Control-210	137,137.00	125,355.00	164,360.00	187,804.00	14.26%	6,679.00	173,039.00
Coroner-220	39,468.00	38,618.00	36,878.00	40,175.00	3.34%	1,831.00	40,709.00
Detention Ctr-240	1,825,923.00	1,726,490.00	1,738,490.00	1,799,354.00	3.50%	12,657.00	1,751,147.00
EMA-260	10,980.00	11,986.00	11,986.00	18,155.00	51.72%	6,189.00	18,155.00
GIS-270	114,367.00	111,233.00	112,893.00	-	-100.00%	(112,893.00)	-
Sheriff-290	2,799,117.00	2,528,255.00	2,604,305.00	2,803,102.00	7.83%	(34,021.00)	2,670,284.00
Tax Comm.-310	411,458.00	395,382.00	401,782.00	423,411.00	5.38%	5,509.00	407,291.00
Tax Assessors-320	476,639.00	442,428.00	450,768.00	617,787.00	37.05%	65,760.00	546,528.00
Road Dept-410	1,234,747.00	1,173,282.00	1,190,082.00	1,349,061.00	13.43%	224,480.00	1,414,572.00
Extension Svc.-550	19,967.00	18,987.00	18,987.00	18,987.00	0.00%	-	18,987.00
Soil Cons.-570	45,805.00	43,605.00	44,855.00	45,604.00	1.67%	950.00	45,805.00
Libraries-580	185,212.00	178,854.00	181,934.00	183,294.00	0.75%	2,849.00	184,783.00
Park & Rec-590	888,078.00	624,589.00	818,825.00	800,000.00	-2.30%	(14,625.00)	804,000.00
Park & Rec-595	77,355.00	77,355.00	77,355.00	-	-100.00%	(77,355.00)	-
Building Insp.-610	286,204.00	263,715.00	229,448.00	220,641.00	-3.84%	(7,902.00)	221,546.00
Planning-620	274,438.00	253,831.00	243,181.00	215,817.00	-11.25%	(26,143.00)	217,038.00
Soil & Erosion-625	19,671.00	19,671.00	19,851.00	10,827.00	-45.48%	(9,024.00)	10,827.00
Code Enf.-630	82,465.00	57,450.00	20,995.00	-	-100.00%	(20,995.00)	-
Clerk-Sup. Ct.-710	379,008.00	363,498.00	370,149.00	379,678.00	2.67%	9,055.00	379,203.00
Clerk-Mag. Ct.-720	44,746.00	41,956.00	43,006.00	46,642.00	13.11%	4,393.00	47,399.00
Clerk Juv Ct.-725	6,487.00	6,072.00	6,222.00	6,244.00	0.35%	(178.00)	6,044.00
District Att.-740	8,470.00	7,745.00	7,745.00	6,845.00	-11.62%	(900.00)	6,845.00
Juvenile Ct.-750	78,435.00	67,435.00	67,435.00	73,435.00	8.90%	(2,000.00)	65,435.00
Magistrate Ct.-760	206,256.00	195,985.00	200,335.00	215,605.00	7.72%	15,444.00	215,779.00
Probate Ct.-770	243,324.00	228,012.00	233,462.00	248,531.00	6.45%	14,676.00	248,138.00
Public Defender-775	117,357.00	117,157.00	117,157.00	108,230.00	-7.62%	(8,927.00)	108,230.00
Superior Ct.-780	115,600.00	104,600.00	104,600.00	120,050.00	14.77%	14,450.00	119,050.00
Bailiffs-790	16,162.00	13,153.00	13,153.00	13,153.00	0.00%	-	13,153.00
Contingency-900	460,329.00	500,000.00	472,850.00	500,000.00	5.74%	(72,850.00)	400,000.00
G.F. Total	14,211,434.00	13,255,700.00	13,388,363.00	13,853,072.00	3.47%	(21,471.00)	13,366,892.00

Other FUNDS:	FY 2009 Amended	FY 2010 Original	FY 2010 Amended	FY 2011 Total Request	% Change (From Amended Budget)	\$ Change	County Mgr Recommendation
Fire Fund	1,051,895.00	904,450.00	939,217.00	669,674.00	-29.70%	(269,543.00)	669,674.00
E-911 Fund	835,326.00	806,567.00	816,557.00	825,819.00	0.89%	7,262.00	825,819.00
Solid Waste	65,428.00	65,428.00	65,728.00	73,980.00	12.55%	8,252.00	73,980.00
DTF	576,358.00	571,782.00	572,437.00	579,677.00	1.26%	7,240.00	579,677.00
Sr Svc.	311,355.00	317,853.00	321,778.00	338,651.00	5.24%	16,873.00	338,651.00
Hotel/Motel	300,000.00	300,000.00	300,000.00	602,500.00	100.83%	302,500.00	602,500.00
Enotah	735,694.00	731,542.00	731,542.00	714,593.00	-2.32%	(16,949.00)	714,593.00
Jail Fund	75,300.00	75,300.00	75,300.00	85,500.00	26.83%	20,200.00	95,500.00
Inmate Welfare Fund	36,770.00	36,770.00	36,770.00	59,235.00	61.16%	22,465.00	59,235.00
Drug Education Fund	34,000.00	34,000.00	32,001.00	29,570.00	-7.80%	(2,431.00)	29,570.00
Law Library	17,700.00	17,700.00	17,700.00	18,000.00	1.69%	300.00	18,000.00
Clerk Re-Index Fund	18,000.00	18,000.00	18,000.00	13,000.00	-27.78%	(5,000.00)	13,000.00
Juvenile Supervision	1,930.00	1,930.00	1,930.00	1,930.00	0.00%	-	1,930.00
Confiscated assets	20,000.00	20,000.00	20,000.00	20,000.00	0.00%	-	20,000.00
CHAMPS	1,000.00	1,000.00	1,000.00	1,000.00	0.00%	-	1,000.00
Total Other Funds				4,043,129.00			4,043,129.00
Total G.F. and O.F.	18,292,192.00	17,157,992.00	17,340,323.00	17,896,201.00	0.40%	\$ 69,698.00	\$ 17,416,021.00

May 26, 2010 – Called Meeting Minutes

Following the presentation of this summary the following direction was provided regarding revisions to be made to the working budget:

- Departmental breakdown of the funds consolidated in the Network Budget;
- Increase contingency to \$500,000.00;
- Remove funds budgeted for new vehicles in the Sheriff's Department – these will be paid for in the FY 10 budget; and
- Chairman Turner wanted to review the interest income, listed at \$40,000.00.

When asked how the proposed budget would come into play with the goal of keeping the millage rate the same, Ms. Jackson stated if the preliminary digest information provided by the Assessor's Office did not change the Board of Commissioners would be able to maintain the current millage rate.

The following dates were set for June 2010:

- Public Hearing June 14, 2010 @ 8:30 A.M. & 5:00 P.M.
- Public Hearing June 21, 2010 @ 4:30 P.M. with a Called Meeting to consider the adoption of the FY 11 Budget immediately following the Public Hearing

Chris Nonnemaker asked to address the Board of Commissioners with a public comment. He asked for clarification regarding the combining of the Code Enforcement Department. Carol Jackson explained this was consolidated with the Building Inspection Department.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Campbell there was a unanimous vote to enter into Executive Session in order to discuss litigation.

-See the Following Closed Meeting Affidavit-

Upon a motion made by Commissioner Bryant, seconded by Commissioner Campbell there was a unanimous vote to exit Executive Session.

With no additional considerations and upon a motion made by Commissioner Campbell, seconded by Commissioner Bryant there was a unanimous vote to adjourn the Called Meeting.

The minutes of the May 26, 2010 Called Meeting are hereby approved as stated this the 14th day of June, 2010.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman

s/Joe R. Campbell
Joe R. Campbell, Post 1 Commissioner

s/Craig Bryant

May 26, 2010 – Called Meeting Minutes

Craig Bryant, Post 2 Commissioner

s/Shanda Smallwood

Shanda Smallwood, County Clerk