



**WHITE COUNTY, GEORGIA**

**APPLICATION/RETURN FOR BUSINESS OCCUPATION TAX CERTIFICATE  
UNINCORPORATED WHITE COUNTY, GEORGIA**

1. **Owner of Trade or Business:** \_\_\_\_\_.

2. **Name of Trade or Business:** \_\_\_\_\_.

3. **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_.

4. **Business Address (E-911 Address):** \_\_\_\_\_.

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

5. **Mailing Address of Business:** \_\_\_\_\_.

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

6. **Dominant Line of Business at this location:** \_\_\_\_\_.  
(See Section 6 of Resolution)

7.  Home Based  Commercial Location

8. **Type of Ownership:**  Corporation;  Sole Proprietor;  Partnership;  Ltd. Partnership;  
 Limited Liability Company  Other: \_\_\_\_\_.

9. **Federal Tax I.D. No.:** \_\_\_\_\_; **Sales Tax No.:** \_\_\_\_\_.

**S.S. No. (if no Federal Tax I.D. is obtained):** \_\_\_\_\_.

10. **Does this business, trade, profession, or occupation conduct business at more than one fixed location in White County?** \_\_\_\_\_. **If yes, list each physical location. Each location or place shall be considered a separate business for the purpose of an occupation tax. In addition to listing the separate locations on this return, a separate return must be completed for each location or place.**

\_\_\_\_\_  
(Separate locations or places of business)

11. **Is this business, trade, etc. exempt from the Occupation Tax under the regulations?**

Yes  **Provide exemption that applies (see regulations):**

\_\_\_\_\_  
\_\_\_\_\_.

No

12. **Date business began operation at this address:** \_\_\_\_\_.

\_\_\_\_\_

13. Number of Employees: \_\_\_\_\_. Determined as follows:

- (a) If this business was in operation at this address as of October 1 during the calendar year prior to the calendar year in which the tax is being levied provide the number of full time employees as of October 1, 200\_\_ (see Resolution for definition of full time employee); or
- (b) If this business was not conducted for any period of time in the jurisdiction of White County in the preceding year, provide an estimate of the number of employees from commencing date to the end of the calendar year.

14. Are there any delinquent ad valorem taxes due White County by the owner of this business?

- No  Yes.

No business tax registration or certification or renewal thereof shall be granted by White County for the operation of a Business for which the owner of the business has remaining any delinquent ad valorem taxes due White County.

15. Does this business have a current sign permit?  No  Yes

White County codes require a permit for new and existing signs. If your location has or will have a sign – you must apply for a sign permit through the White County Planning Department. Contact no (706)-865-6768. If YES, please provide a copy of the sign permit along with this application.

16. Does your business location have a certificate of occupancy (CO)?  No  Yes

If YES, please provide a copy of the certificate of occupancy with this application.

Contact Building Inspection at (706) 865-6496.

Building Inspection Staff Signature: \_\_\_\_\_ (not required for home based businesses)

17. If your business involves lodging or food service of any kind, you must first contact Environmental Health at (706) 348-7698 and attach a copy of your permit to this application.

18. According to O.C.G.A. 36-60-6(a) prior to White County Business Tax Office issuing an occupational tax certificate to any person engaged in a profession or business required to be licensed by the State of Georgia under Title 43, the person must supply evidence of such licensure to the White County Business Tax Office. No occupational tax certificate shall be issued to any person subject to licensure under Title 43 without evidence of licensure from the State of Georgia.

The following table lists the most common occupations impacted by this notice:

Residential / General Contractors
Professional Engineers and Land Surveyors Construction Industry Licensing Boards
<ul style="list-style-type: none"><li>• Electrical</li><li>• Plumbing</li><li>• Conditioned Air</li><li>• Low Voltage</li><li>• Utility Contractor</li></ul>
Barber Cosmetology
Private Detective and Security Agencies Used Car Dealers Used Car Parts Funeral Service

If your business is required to have a state license – please provide a copy to the White County Business Tax Office. Without proof of your state licensure, if applicable, White County Business Tax Office will not be able to process your application for an occupational tax certificate.

For questions regarding state licensure requirements, you can contact The Office of Secretary of State at (478) 207-2440 or [www.sos.state.ga.us](http://www.sos.state.ga.us)

19. Please complete the following affidavit verifying status for county public benefits application.

I declare, under penalty of perjury, that the information contained in this application is true and correct, and that all required licenses are in full force and effect.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Representative

\_\_\_\_\_  
Typed or Printed Name of above

Return this Application/Return to the following address:

**White County  
Board of Commissioners  
59 South Main Street, Suite A  
Cleveland, GA 30528**

Phone: (706) 865-2235 Fax: (706) 865-1324



White County  
Affidavit Verifying Status for  
County Public Benefits Application

By executing this affidavit under oath, as an applicant for a White County Occupational Tax Certificate, Alcoholic Beverage License, or other public benefit as referenced in O.C.G.A Section 50-36-1, I am stating the following with respect to my application for a White County Occupational Tax Certificate, Alcoholic Beverage License, or other public benefit for \_\_\_\_\_.

(Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity)

Check One:

1) \_\_\_\_\_ I am a United States Citizen

OR

2) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date:

\_\_\_\_\_

\_\_\_\_\_

Printed Name of Applicant:

\* Alien registration number for non-citizens

\_\_\_\_\_

\_\_\_\_\_

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

Notary Public:

My Commission Expires:

\*Noted: O.C.G.A. 50-36-In (e)(2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

\_\_\_\_\_