The White County Board of Commissioners held a combined Work Session and Regular Meeting on Monday, June 26, 2017 at 4:30 p.m. in the Board Room at the Administration Building. Present for the meeting were: Chairman Travis Turner, Commissioner Terry Goodger, Commissioner Lyn Holcomb, Commissioner Edwin Nix, Commissioner Craig Bryant, County Manager Michael Melton, Finance Director Vicki Mays, and County Clerk Shanda Murphy.

Chairman Turner called the meeting to order.

Following the Pledge of Allegiance, Pastor Cheryl Kennedy of The Bridge Church and The White County Ministerial Alliance provided the invocation.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Nix there was a unanimous vote to adopt the minutes of the June 5, 2017 Budget Public Hearing & Regular Meeting, the June 6, 2017 Yonah Preserve Planning Meeting, and the June 12, 2017 Called Meeting.

County Attorney Bill House was honored on the occasion of this retirement. The Board expressed their appreciation to Mr. House for his years of service to White County and welcomed Ms. Mary Jane Henneke as the new County Attorney.

The White County Finance Department was recognized for their receipt of the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2016 from the Government Finance Officers Association.

Mr. Ron Webb of the Northeast Georgia Veteran’s Society presented a proposal for the placement of a monument at Freedom Park in honor of Private Rondall H. Glaze (1926-1945). Mr. Webb stated that Private Glaze is White County’s highest decorated soldier – having received the Distinguished Service Cross, the nation’s second highest honor of valor. He explained that Private Glaze’s military honor was a result of his heroic acts as a U.S. Army Soldier in World War II. Mr. Webb stated that the Veteran’s Society would fund the cost of the monument; however they would need the county’s assistance with landscaping. He stated that the goal would be to dedicate the monument on Memorial Day 2018. Mr. Webb explained that he had requested the Board of Education name a school for Private Glaze; however it was determined that naming a school for an individual was not within the Board of Education’s Policy. The Board of Education had however agreed to name a room in the Junior ROTC Facility in Private Glaze’s honor. Mr. Webb stated that the only previous honor to Private Glaze that he is aware of was done by the American Legion Post 16 in 1947 when Private Glaze’s remains returned to the County.
There was a consensus of the Board that Commissioner Goodger and Commissioner Holcomb would meet with Mr. Webb regarding a proposed design and location – with this to be brought back before the Board of Commissioners at the next Work Session for further discussion.

Mr. Melton presented the bids received for the Phase 2 Trail Construction at Yonah Preserve. With eight bids having been received, the low bidder was Flowmotion of Aniston, Alabama who is the current contractor working on Phase 1. Mr. Melton stated the low bid was $77,376.40, was recommended for approval by SORBA, and would be funded by the Recreational Trails Project (RTP) Grant through the Georgia Department of Natural Resources (DNR).

Upon a motion made by Commissioner Goodger, seconded by Commissioner Holcomb there was a unanimous vote to award the contract for the Phase 2 Trail Construction at Yonah Preserve to Flowmotion Trail Builders in the amount of $77,376.40 – to be funded through RTP Grant Funds.

Mr. Kevin Hamby, SPLOST Manager / Hamby Management, presented the monthly SPLOST Status Report (see attached). Mr. Hamby advised the Board that with the current account balance versus the encumbrances to date – special attention needed to be paid to potential cash flow issues. He stated that in addition to the 2014 SPLOST being included in the reporting, the 2008 SPLOST has a balance of $753,000.00. He provided a brief status update on the Yonah Preserve Project – stating that surveying was completed, geo-tech work was in process, and a group update meeting would be held within the next few weeks to move forward with design work.

Mr. Melton presented information on lease-purchase options for seven (7) vehicles for the White County Sheriff’s Office. He stated that an interest rate of 2.26% was available for a three-year term through ACCG (Association County Commissioners of Georgia) / BB&T. Commissioner Bryant expressed his opposition to leasing vehicles and his concern that additional vehicles would be needed next year as well. Chairman Turner stated that he preferred to not finance either; however with the low rate a lease-purchase option would be a way to meet the needs of the Sheriff’s Office as well as manage the cash flow of the SPLOST Funds. Sheriff Walden stated that barring any unforeseen circumstances, he hoped that the acquisition of seven (7) vehicles would meet the department’s need through the next (FY 19) budget year. Commissioner Nix expressed his concern about future vehicle needs as well. Sheriff Walden recommended a recurring cycle for the lease vehicles at the end of the three-year term. Mr. Melton recommended the quarterly payment option for the lease-purchase – which would be an encumbrance of $26,962.56 per quarter for three (3) years. Sheriff Walden stated that if his department was not approved for the new vehicles as requested, the maintenance costs would exceed the amount budgeted for FY 2018. He noted the vehicles would be covered by a five (5) year warranty.

Upon a motion made by Commissioner Goodger, seconded by Commissioner Nix there was a vote to approve the lease-purchase through ACCG / BB&T for seven (7) vehicles for the White County Sheriff’s Office for a three (3) year term at 2.26% interest in the amount of $309,459.00 (principal) / $14,091.75 (interest) - $323,550.75 (total) to be paid from SPLOST on a quarterly basis. Chairman Turner and Commissioner Holcomb voted in favor of the motion. Commissioner
Bryant opposed the motion. Motion passed by a 4-1 vote, approving the following associated resolution.

RESOLUTION AUTHORIZING, AMONG OTHER THINGS, THE EXECUTION OF A LEASE PURCHASE AGREEMENT WITH ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA

COUNTY RESOLUTION NO. 2017-11

WHEREAS, the Board of Commissioners of WHITE COUNTY, GEORGIA (the “County”) has determined that it is in the best interest of the County to lease certain equipment (the “Equipment”) from Association County Commissioners of Georgia (“ACCG”) pursuant to a Lease Purchase Agreement (the “Lease”); and

WHEREAS, in order to provide the funds needed to purchase the Equipment, ACCG will assign its interest in the Lease to Branch Banking and Trust Company (“BB&T”) pursuant to an Assignment, Transfer and Security Agreement (the “Assignment).

NOW, THEREFORE, be it resolved by the Board of Commissioners of the County, and it is hereby resolved by the authority of the same, as follows:

Section 1. Findings. The obligation of the County to make the payments under the Lease is annually renewable as provided therein. The obligation of the County to make such payments will not constitute a debt of the County within the meaning of any constitutional or statutory limitation on indebtedness. The Lease does not directly or contingently obligate the County to make any payments beyond those appropriated for the County’s then current calendar year.

Section 2. Authorization of Lease. The Chairman and the Vice Chairman are hereby authorized, empowered and directed to execute and deliver the Lease. The Lease shall be in substantially the form attached hereto as Exhibit A, or with such changes therein as may be deemed necessary by the person executing the same to accomplish the purposes of the transactions contemplated therein and in this Resolution. The execution of the Lease shall constitute conclusive evidence that the Lease and any and all changes thereto have been approved by the person executing the same.

Section 3. Consent to Assignment. The County hereby consents to the execution and delivery of the Assignment.

Section 4. General Authority. The Chairman, Vice Chairman, Clerk and officers and employees of the County are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the documents herein authorized and as may be necessary to carry out the purposes and intents of this Resolution.
Section 5. **Actions Ratified, Approved and Confirmed.** All acts and doings of the Chairman, Vice Chairman, Clerk and officers and employees of the County which are in conformity with the purposes and intents of this Resolution are hereby ratified, approved and confirmed.

Section 6. **No Personal Liability.** No stipulation, obligation or agreement contained in this Resolution or in the documents authorized hereby shall be deemed to be a stipulation, obligation or agreement of any member of the Board of Commissioners, officer or employee of the County in his or her individual capacity, and no such member of the Board of Commissioners officer or employee shall be personally liable or be subject to personal liability or accountability.

Section 7. **Repealing Clause.** All resolutions or parts thereof in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

Section 8. **Effective Date.** This Resolution shall take effect immediately upon its adoption.

Section 9. **Reimbursement.** The County intends that the adoption of this Resolution will be a declaration of the County’s official intent to reimburse expenditures for the Equipment from the proceeds of the financing described above.

Section 10. **Bank Qualification.** The Lease is hereby designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Adopted on June 26, 2017

White County, Georgia

By: s/Travis C. Turner

Attest: s/Shanda Murphy

**CLERK’S CERTIFICATE**

The undersigned Clerk of the Board of Commissioners of White County, Georgia, does hereby certify that the foregoing pages of typewritten matter pertaining to a Lease Purchase Agreement constitute a true and correct copy of the Resolution adopted on June 26, 2017 by the Board of Commissioners in a meeting that was open to the public, and that the original of said Resolution appears of record in the minute book of the Board of Commissioners, which is in my custody and control.

WITNESS my hand and the official seal of the Board of Commissioners of White County, Georgia.

s/Shanda Murphy
County Clerk

-End of Resolution 2017-11-
June 26, 2017 – Work Session & Regular Meeting Minutes (continued)

Upon a motion made by Commissioner Nix, seconded by Commissioner Bryant there was a unanimous vote to renew the contract for grounds maintenance services at Freedom Park with The Chattahoochee Group, Inc. in the amount of $9,120.00 annually.

Mr. Ken Payne, Maintenance Director, stated that the annual HVAC maintenance contract for all county facilities other than the Sheriff’s Office / Detention Center had been put out for bid, with all local HVAC contractors having been notified. He stated that only one (1) bid was received from the current service contractor, A&A Electric. The bid from A&A was $15,780.00.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Holcomb there was a unanimous vote to award the annual HVAC Service Contract for all county facilities other than the Sheriff’s Office / Detention Center to A&A Electric.

Mr. Ken Payne stated that bids were solicited for roof construction of the Coroner’s Office entrance – with only one (1) bid having been received from Cantrell Contracting in the amount of $9,785.31.

Upon a motion made by Commissioner Nix, seconded by Commissioner Goodger there was a unanimous vote to award the bid for the roof construction at the Coroner’s Office entrance to Cantrell Contracting in the amount of $9,785.31, contingent upon the contractor providing the required vendor information. Mr. Melton stated that staff would determine the best funding source for the project.

Mr. David Murphy, Director of Public Safety, presented the nine (9) bids received for a mobile generator to be funded through a Federal Emergency Management Agency (FEMA) Grant. He stated the low bidder was Gen Tech, Inc. in the amount of $33,568.00.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Goodger there was a unanimous vote to award the contract for a mobile generator to Gen Tech, Inc. in the amount of $33,568.00 to be funded through FEMA.

Mr. David Murphy presented a resolution for the Board’s consideration for a change in the collection company used to recuperate emergency response fees from insurance companies. He stated the current vendor was Covenant and he was requesting to change to Fire Recovery, Inc. as of July 1, 2017. He stated that based upon the Fire Department’s research he believed the county would see a better collection rate from Fire Recovery. He also requested the Board adopt an updated fee schedule based on current FEMA established mitigation rates.

Upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to adopt the following resolution approving Fire Recovery, Inc. as the collection company for emergency response fees beginning July 1, 2017.

RESOLUTION NO: 2017-09

A RESOLUTION ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY
SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE WHITE COUNTY FIRE DEPARTMENT.

WHEREAS, the emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and

WHEREAS, the Board of the White County Fire Department desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE WHITE COUNTY FIRE DEPARTMENT:

SECTION 1: The White County Fire Department shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The fire department's Board may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not consistent with this Section, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Resolutions of the Board.

SECTION 5: This resolution shall take effect at the date of adoption.
EXHIBIT A

MITIGATION RATES
BASED ON PER HOUR

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

MOTOR VEHICLE INCIDENTS
Level 2 - $495.00
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 — CAR FIRE - $605.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - $1,305.00
Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.
Creating a Landing Zone - $400.00
Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

ADDITIONAL TIME ON-SCENE
Engine billed at $400 per hour.
Truck billed at $500 per hour.
Miscellaneous equipment billed at $300.

HAZMAT

Level 1 - $700.00
Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - $2,500.00
Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3 — $5,900.00
Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ $300.00 per HAZMAT team.

ADDITIONAL TIME ON-SCENE (for all levels of service)
Engine billed at $400 per hour.
Truck billed at $500 per hour.
Miscellaneous equipment billed at $300.

FIRES
Assignment - $400.00 per hour, per engine / $500.00 per hour, per truck

Includes:
• Scene Safety
• Investigation
• Fire / Hazard Control
This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

**OPTIONAL:** A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

**ILLEGAL FIRES**

**Assignment** - $400.00 per hour, per engine / $500.00 per hour, per truck

When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

**CHIEF RESPONSE**

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Billed at $250 per hour.

**MISCELLANEOUS / ADDITIONAL TIME ON-SCENE**

Engine billed at $400 per hour.

Truck billed at $500 per hour.

Miscellaneous equipment billed at $300.

**MITIGATION RATE NOTES**

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

**LATE FEES**

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be accessed to the responsible party.
Upon a motion made by Commissioner Goodger, seconded by Commissioner Bryant there was a unanimous vote to approve the following agency contracts for the Fiscal Year 2018 Budget:

- Avita Community Partners (Mental Health);
- County Health Department;
- Enotah Anti-Drug Coalition;
- Enotah Court Appointed Special Advocates (Casa);
- Family Connections;
- Legacy Link, Inc.;
- Sautee Nacoochee Community Association;
- White County Board of Library Trustees;
- White County Chamber of Commerce;
- White County Convention and Visitors Bureau;
- White County Department of Family & Children Services;
- White County Extension Service; and
- White County Historical Society.

Upon a motion made by Commissioner Bryant, seconded by Commissioner Goodger there was a unanimous vote to appoint Dr. John Yarbrough to fulfill the remainder of a three (3) year term to expire December 31, 2019 (previously held by Mr. Buddy Belflower).

Upon a motion made by Commissioner Nix, seconded by Commissioner Holcomb there was a unanimous vote to appoint Ms. Susan Rolfs to the Department of Behavioral Health and Developmental Disabilities (DBHDD) Region 1 Planning Board for a three (3) year term to expire June 30, 2020 (previously held by Ms. Bobbie Kruse).

Ms. Shanda Murphy presented information to the Board for the Fiscal Year 2018 Property & Liability Insurance Renewal with ACCG-IRMA (Association County Commissioners of Georgia / Inter-local Risk Management Agency) – stating the Fiscal Year 2018 premium reflected a $8,038.00 increase over the Fiscal Year 2017 premium, with the renewal premium being $190,556.00.

Upon a motion made by Commissioner Nix, seconded by Commissioner Goodger there was a unanimous vote to approve the Fiscal Year 2018 Property & Liability Insurance Renewal with ACCG-IRMA.

The Board asked that Ms. Murphy contact ACCG-IRMA in order to obtain an estimate on the liability cost for Yonah Preserve when the facility is opened to the public.

Upon a motion made by Commissioner Holcomb, seconded by Commissioner Bryant there was a unanimous vote to approve the following surplus resolution:

**WHITE COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION NO. 2017-10**
TO DECLARE CERTAIN PROPERTY OWNED BY WHITE COUNTY TO BE SURPLUS PROPERTY; TO PROVIDE FOR THE DISPOSAL OF SAID PROPERTY BY ON-LINE AUCTION THROUGH GOVDEALS; TO PROVIDE FOR ADVERTISING OF SAID DISPOSITION OF SAID PROPERTY; AND TO AUTHORIZE A REPRESENTATIVE OF WHITE COUNTY TO EXECUTE ANY TITLE TRANSFERS AND BILLS OF SALE ON THE PROPERTY.

WHEREAS, the Board of Commissioners of White County have determined that certain County-owned property is surplus; and

WHEREAS, the Board of Commissioners of White County desires to dispose of said property through the government on-line auction and to give public notice of said disposition;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of White County, Georgia, and it is hereby resolved by the authority of the same as follows:

-1-

The Board of Commissioners of White County hereby declares that the property described in Exhibit "A" attached hereto and incorporated herein by reference is surplus and shall be disposed of by the county by government on-line auction to the highest responsible bidder for each item. All surplus personal property will be sold "as is" and must be removed from the county property by the successful bidder within ten (10) days from the award of the bid, except as otherwise provided in Exhibit "A."

-2-

The Board of Commissioners of White County reserves the right to refuse any and all bids on said property.

-3-

The County Manager is hereby authorized to execute any title transfers and bills of sale to the successful bidders on the personal property.

ADOPTED, this 26th day of June, 2017.

WHITE COUNTY BOARD OF COMMISSIONERS

s/Travis C. Turner
Travis C. Turner, Chairman
Ms. Vick Mays, Finance Director, presented the monthly Financial Status Report (see attached).

Commissioner Nix asked that the Board be provided a six (6) month history of permit activity from the Building Inspections Office.

Chairman Turner opened the floor for public participation.

Ms. Judy Lovell of the White County Historical Society stated that information on the American Legion ceremony honoring Private Glaze in 1947 was available at the Historic Courthouse.

The floor was closed.
Upon a motion made by Commissioner Nix, seconded by Commissioner Goodger there was a unanimous vote to adjourn the meeting.

The minutes of the June 26, 2017 Work Session and Regular Meeting are hereby approved as stated this 31st day of July, 2017.
June 26, 2017 – Work Session & Regular Meeting Minutes (continued)

s/Travis C. Turner
Travis C. Turner, Chairman

s/Terry D. Goodger
Terry D. Goodger, District 1

s/Lyn Holcomb
Lyn Holcomb, District 2

s/Edwin Nix
Edwin Nix, District 3

s/Craig Bryant
Craig Bryant, District 4

s/Shanda Murphy
Shanda Murphy, County Clerk